

**AGREEMENT  
BETWEEN**

**DEPUTY ASSISTANT SECRETARY (CONTRACTING) ASSISTANT SECRETARY (ACQUISITION)**

**AND**

**THE AIR FORCE OFFICE OF SPECIAL INVESTIGATIONS**

This is an agreement between the Deputy Assistant Secretary (Contracting), Assistant Secretary Acquisition and the Air Force Office of Special Investigations (AFOSI).

1. **BACKGROUND:** The procurement process is one of the Air Force's top priorities when it comes to combating criminal activity. Our objective is to formalize a closer working relationship to help identify and prevent fraud in the acquisition process. We will accomplish this objective by sharing existing procedures, manpower and training wherever practicable. The intent is to have both communities planning, working, and training together to provide the Air Force with the best means to proactively combat contract fraud.
2. **AUTHORITY:** AFOSI fraud investigative mission provides a special service stated in the Air Force Mission Directive 39. This reference assigns AFOSI responsibility to prevent and detect contract fraud.
3. **PURPOSE:** This Memorandum of Agreement (MOA) establishes the overall organizational relationship and responsibilities between the Air Force Office of Special Investigations (AFOSI) and the Deputy Assistant Secretary (Contracting) Assistant Secretary Acquisition (DAS). We agree in principle to make every effort to plan, work and train together at all levels. This new teaming relationship will serve as a true force multiplier and provides the ability to cross-leverage the disciplines and capabilities of both organizations to improve the Air Force's capability to combat fraud in the procurement process. This new proactive relationship will enhance AFOSI's ability to provide quality, timely investigative services to the contracting community to protect the contracting process from external fraudulent activity. Such efforts will help Contracting Officers deliver to their customers the best value product or service on a timely basis, while maintaining the public's trust and fulfilling public policy

**4. RESPONSIBILITIES OF THE PARTIES:**

**HQ AFOSI WILL**

- a. Direct each AFOSI detachment to jointly develop an annual fraud plan with the Base Contracting Office.
- b. Provide policy and guidance on how to develop and execute a joint fraud plan.
- c. Direct each AFOSI detachment to team with a designated Contracting POC (CONS POC) to execute the joint fraud plan and provide mutual assistance and advice when appropriate on contract fraud investigations to include those related to the government-wide purchase card.
- d. Direct each AFOSI detachment to share information of possible systemic weaknesses if identified during investigations or target surveys to the appropriate commander so contracting can take proactive steps to protect the government from future fraudulent activity.
- e. Change AFOSI instructions to require joint fraud planning with base level contracting.

- f. Include joint fraud planning as an AFOSI Inspector General checklist item.
- g. Exchange information and training opportunities with the contracting community to increase their ability to detect and deter fraud in the contacting process.
- h. Assist in developing fraud training at the Lackland Training School and selected DAU courses.
- i. To the maximum extent possible, facilitate fraud-related briefings by AFOSI Special Agents at selected contracting courses.

**SAF/AQC WILL:**

- a. Encourage each Base Level Contracting Squadron to participate in the development of a joint AFOSI/Contracting fraud prevention and detection plan.
  - b. Encourage each base level squadron to assign a CONS POC to participate in the development of the joint fraud plan and serve as the local liaison to the AFOSI
  - c. Encourage the CONS POC to give assistance and advice to the local AFOSI Fraud Program Manager (FPM) on an as-needed basis during contract fraud investigations.
  - d. Encourage the CONS POC to assist AFOSI in increasing fraud awareness of personnel involved in the contracting process.
  - e. Exchange information and training opportunities that will enhance AFOSI's ability to detect and deter fraud.
5. **MODIFICATION OF AGREEMENT:** This agreement will be reviewed annually at least 90 days prior to the anniversary date. It may be revised at any time upon the written mutual consent of the parties concerned.
6. **TERMINATION OF AGREEMENT:** This agreement may be terminated at any time by either party concerned, upon giving at least 90 days written notice to the other party. Alternatively, the agreement may be terminated upon the written consent of the parties concerned.
7. **EFFECTIVE DATE:** This agreement is effective upon the signature of both parties and remains in effect until terminated.

  
**LEONARD E. PATTERSON**  
 Brigadier General, USAF  
 Commander, AFOSI

APR 30 2002

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 DATE

  
**DARRYL A. SCOTT, Brig Gen, USAF**  
 Deputy Assistant Secretary (Contracting)  
 Assistant Secretary (Acquisition)

APR 30 2002

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